

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	01/09/2026
Decision Maker (Officer):	Deputy Chief Executive and Corporate Director for Place & Wellbeing
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4(ii) – Part 3.39). 4.4.1(1) All Corporate Directors have the authority to incur expenditure (with the exception of external legal resources) in accordance with the Budget and Policy Framework, Financial Procedure Rules and Procurement Procedure Rules Cabinet, 20th December 2024 (Minute 99 refers) - link Cabinet, 17th March 2025 (Minute 149 refers) - link 24th April 2026; Cabinet: Financial Performance Report 2025/26 - General Update at the end of December 2025 (LINK)
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Ivan Henderson, Deputy Leader of the Council and Portfolio Holder for Regeneration and Tourism
Ward Member(s) consulted?	Not required
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To approve the variation of the contract dated 09/07/2026 with PYRAMID SOLUTION SOUTH EAST LTD incorporated and registered in England and Wales

	with company number 07622455 whose registered office is at 16 Beaufort Court, Admirals Way Docklands, London, E14 9XL (Contractor) for the Ten_04 Sunspot Solar Panels project, which is being delivered as part of the Community Regeneration Partnership funding programme, to upgrade the solar panels at Sunspot to 58kwh including additional panels and related works, to the cost of £14,167
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	The additional cost will be going towards the procurement of additional panels. The additional panels will generate 60,000kwh and 11-12 tCO₂e/year. To a 58kwh system which will generate 69,600 kWh / year and 15.7 tonnes CO₂e/year. To achieve this, the contractor has submitted a proposal to upgrade the solar panel system from a 50kw system to a 58kw system within the allocated budget. This would generate more energy, which would benefit the tenants of Sunspot and deliver additional benefits against the defined outputs and outcomes
Highlight any associated risks/finance/legal/equality considerations:	Funding Funding has been secured for the project through the Community Regeneration Partnership and allocated to the project by Cabinet as set out earlier in this notice. The Ten_04 project was approved by Cabinet in March 2025 and the project implementation was approved by Portfolio Holder in August 2025. The upgraded solar panels are all within budget and are value for money as we can produce more energy at sunspot for the tenants- which will in turn bring their energy costs down. The upgraded solar panels will generate more energy and will therefore have a cost saving attached to the tenants of Sunspot. Finance The original cost of the works was £156,335. This variation has a cost of £14,167. Taking into account the omission of provisional sums and contingency within the contract sum, which are already accounted for separately within the budget, the forecast final account is £153,802, inclusive of the proposed variation and roof repairs.

	The variation is affordable within the project budget retaining a contingency of 10%. Legal This is a JCT intermediate contract 2024 edition with amendments procured through Pagabo framework. The contract can be varied by consent of 3rd parties. The proposed variation is therefore permitted under the contract. An equality impact assessment has been prepared as part of the Project Initiation Document.	
NEW : Details of Local Government Reorganisation and/or Devolution considerations	The appointment duration concludes prior to the timescales of Local Government Reorganisation. Reassignment terms are incorporated within the Council's standard terms of appointment, which allows for the appointment to be transferred to a future authority, if required. The wider project will deliver a reduction in running costs at a Council-owned and operated asset, which will support economic success in Jaywick Sands by reducing costs for the Council's tenants. This will also serve to reduce ongoing costs attached to the asset, for a future authority.	
Details of any Alternative Options Considered and rejected (together with reasons):	No further options considered due to budget allowance.	
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	Not applicable	
Reason Decision, or supporting Report, is not published:	☐	Not applicable – Decision [and report] to be published
	☐	If Report is not to be published – tick one of the following boxes:
	☐	The report supporting the Decision contains confidential information

<i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
		• Relates to an individual
		• Likely to reveal the identity of an individual
		• Relating to financial or business affairs of a person or organisation
		• Relates to a claim for legal professional privilege in legal proceedings
		• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment
		• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
		<u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information Reasons: [insert]

Officers

Signed:

Title: Deputy Chief Executive and Corporate Director
for Place & Wellbeing

In consultation with:

Signed:

**Portfolio Holder For Economic Growth,
Regeneration and Tourism**

Dated: